

Archbishop Courtenay Church of England Primary School

Friday 21st October

Dear Parents and Carers,

New School Building News!

I am very pleased to tell you all that we have agreed the moving in arrangements for us to go into our brand new school building.

Although the building work is on track to be completed just before Christmas, there will still be checking of all the systems in the school and installation of computing equipment, furniture etc to be done. This will all be completed by the end of January. To avoid disrupting children's learning by moving in the middle of the term, we will use three staff training days just before the half-term break for removals.

The school will therefore be **closed** to children on Wednesday 8th February, Thursday 9th February and Friday 10th February. The school half-term break remains as Monday 13th to Friday 17th February. All children will return to school on Monday 20th February to our new buildings in Eccleston Road.

In the meantime we will be arranging opportunities for the children to visit the new school, find out all about their classrooms and where everything is and to have a taster lesson there so that when children come in to school on 20th February, the school feels familiar. We will also arrange sessions for parents to visit too.

Yours sincerely,

Mrs Louise Stubberfield