

15<sup>th</sup> February 2011

Dear Neighbour

**Mansell Construction  
Services Limited**Nimbus House  
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We would like to take this opportunity to update you on the progress of the construction of the new Archbishop Courtenay Primary School. Since our last communication all the enabling works have been completed, the last remnants of the old BT depot have been removed and the demolition arising have been crushed and graded to enable them to be reused during the construction on the new school. This has saved over thirty lorry loads of demolition waste being removed from site and all the ecological and environmental planning conditions have now been discharged.

The construction of the access road through the site is progressing well and we will commence surfacing within the next two weeks. Much of the rainwater drainage has been completed as well and the foundations to the main school building have commenced and will continue for the next four to six weeks. The foundations to the nursery will also start during this period.


On the reverse of this letter we have shown the site layout including the entrances we are currently using during this phase of the construction works. We would kindly ask you not to park in front of the site entrances and if possible to avoid parking opposite them as well. We apologise for any inconvenience this may cause but we need constant access for site vehicles, excavation works and deliveries.

If you wish to contact us please do so between the hours of 08:00 and 17:00 and speak to either myself or my Site Manager, Clive Vardakis. I have also included our phone numbers on this letter if you would prefer to call or in case of emergency. We are hopeful that we can address any concerns you may have and we will endeavour to keep you informed of our progress via these regular updates.

We do sincerely apologise for any inconvenience caused during the construction of the project and hope that you appreciate our efforts to minimise any disruption.

Yours Faithfully

Richard Hall  
Senior Project ManagerRichard Hall            07866 816144  
Clive Vardakis         07766 505662

 Mansell				
CONTRACT No 1				
DATE: 15 FEB 2011				
CM	OS	SITE	FILE	OTHERS



**CLIENT**  
Canterbury Diocesan  
Board of Education

**PROJECT:**  
Archbishop Courtenay School  
Maidstone

**TITLE:**  
Site Entrance Plan

**DWG/SE1 DATE:** 1<sup>st</sup> February 2011

Mansell Construction Services Ltd  
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**OFFICE ONLY**

