



**Archbishop Courtenay**  
**Church of England**  
**Primary School**

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**Headteacher:** Mrs S Heather  
**Chair of Governors:** R O'Connell

Friday 9<sup>th</sup> December

Dear parents and carers,

I am writing today to ask for your help.

We consider ourselves very fortunate to have richly unique and diverse children in our school. There are many different faiths, cultures and languages represented in our school family and this makes Archbishop Courtenay Primary School an incredibly special place.

However, from time to time, we meet parents who do not speak English and we would very much like to support them as they embark on their Archbishop Courtenay adventure with their children. This is where you can help...we are looking for parents who can act as interpreters so if you have English as an additional language, and would like to share your expertise by helping other families, we would love to hear from you.

*Please note we will only ask for help if we really needed it and you are not committed to say yes should we ask.*

Please click on the link to complete an online form <https://forms.office.com/e/ZQeGdZ4wV6> and we will devise a translator list.

With thanks in advance.

Best wishes

Sue Heather



**The Diocese of Canterbury Academies Trust**

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